

Submission Information Form for The HAND Magazine

Please read and follow all instructions carefully. You must complete this entire form and include it with your entry. Submission will not be complete until this form, the image files AND your payment is received. **Please title the submission form file: LastName_FirstName_Submission Form**

Submission Deadline: _____
Subscription holder (your name or institution): _____

Subscription Mailing Address (this will be used to send one copy of the issue you are submitting to) *IF YOU ARE SUBMITTING UNDER AN INSTITUTIONAL SUBSCRIPTION (A SCHOOL, LIBRARY, MUSEUM, ETC.), ONLY ONE COPY WILL BE SENT TO THE ADDRESS WE HAVE ON FILE. IF THAT IS THE CASE, YOU DO NOT NEED TO WRITE AN ADDRESS, JUST THE NAME OF THE INSTITUTION ABOVE.

Street 1: _____
Street 2: _____
City: _____
State: _____
Postal or Zip Code: _____
Country: _____

List of entries (no more than 5 per submission)

Name files as: "LastName_FirstName_1.TitleOfImage". Size files to 300 dpi and 10 in. (3000 pixels) on the longest side. Be sure your file numbers correspond with the information below. IF THE CONTACT AND WEBSITE INFO IS THE SAME FOR ALL IMAGES, YOU ONLY NEED TO FILL OUT THAT INFO FOR THE FIRST IMAGE. Please list your name here as you would like it to appear with your image.

1. Artist's Name: _____ e-mail address: _____ website URL: _____ Instagram: _____ Bluesky: _____
Title: _____
Medium: _____
Dimensions (PLEASE INDICATE INCHES OR CENTIMETERS IN YOUR DIMENSIONS) Height _____ Width _____ Depth (if applicable) _____
Year completed: _____

2. Artist's Name: _____ e-mail address: _____ website URL: _____ Instagram: _____ Bluesky: _____
Title: _____
Medium: _____
Dimensions (PLEASE INDICATE INCHES OR CENTIMETERS IN YOUR DIMENSIONS) Height _____ Width _____ Depth (if applicable) _____
Year completed: _____

3. Artist's Name: _____ e-mail address: _____ website URL: _____ Instagram: _____ Bluesky: _____
Title: _____
Medium: _____
Dimensions (PLEASE INDICATE INCHES OR CENTIMETERS IN YOUR DIMENSIONS) Height _____ Width _____ Depth (if applicable) _____
Year completed: _____

4. Artist's Name: _____ e-mail address: _____ website URL: _____ Instagram: _____ Bluesky: _____
Title: _____
Medium: _____
Dimensions (PLEASE INDICATE INCHES OR CENTIMETERS IN YOUR DIMENSIONS) Height _____ Width _____ Depth (if applicable) _____
Year completed: _____

5. Artist's Name: _____ e-mail address: _____ website URL: _____ Instagram: _____ Bluesky: _____
Title: _____
Medium: _____
Dimensions (PLEASE INDICATE INCHES OR CENTIMETERS IN YOUR DIMENSIONS) Height _____ Width _____ Depth (if applicable) _____
Year completed: _____

Artist Statement (optional):

I, (type your name) _____, understand that there is no guarantee my images will be selected but that if my images are selected, they can be used by The Hand Magazine LLC for inclusion in both the print version and the digital download version of The Hand Magazine. I also hereby affirm that all images I have submitted are legally mine and do not violate any copyright laws.

The original artists, whose names will appear with the images, own the copyrights to all images. Reproduction by other sources, people, and companies is unlawful and will be prosecuted. All other content, including logos, icons and title, are the property of The Hand Magazine LLC. The Hand Magazine LLC is not liable for any unlawful and/ or unauthorized use of images or content. The contributing artist takes full responsibility for the copyrights and use of legally appropriated imagery.

- Checklist for submission completion:
 Submission form
 Up to 5 image files in jpg format, 300 dpi, 10 inches on the longest side
 Submission fee (make sure you pay the appropriate amount based on where you live)

Please save a copy of your files, forms and receipts, including the e-mail you will receive indicating that your submission has been completed. Thank you.

Please direct all inquiries to, thehandmagazine@gmail.com
P.O Box 8702, Prairie Village, KS 66207